

Declaration for enrolment in VCE Modern Languages Units 3 and 4 in 2021

Do not submit this form to the VCAA but retain the form and any relevant evidence at the school for audit purposes. For further information about this enrolment process, go to the Enrolment in VCE Modern Languages webpage: www.vcaa.vic.edu.au/administration/schooladministration/Pages/EnrolmentinVCEModernLanguages.aspx

- This form is to be completed in order to establish the First or Second Language status of all students seeking to enrol in a VCE Modern Language study for Units 3 and 4 in 2021.
- For the purpose of study score calculation, a student will be considered a Second Language Learner if they have completed all their schooling in Australia or accumulated less than seven years of education in a school where the language studied was the main language of instruction. For further details and the complete list of studies for which this declaration applies, please see the reverse side of this form.
- **Section 1 is to be completed by the student. A separate form is required for each language.**
- **The principal or the principal's delegate should complete Section 2 and provide a copy of the declaration to the student.**
- **The home school must record the student's First or Second Language status on VASS before the VCE Units 3-4 sequence enrolment closing date, Monday 2 May 2021.**

Please print clearly and in CAPITAL LETTERS.

VCE Modern Language study

SECTION 1: STUDENT INFORMATION

VCAA Student number

Family name

First name

STUDENT DECLARATION

I declare that:

I have **less than seven years** of education in a school where the language I am studying was the main language of instruction.

OR

I have **seven or more years** of education in a school where the language I am studying was the main language of instruction.

I declare that the length of time I have attended a school where the language I am studying was the main language of instruction was:

years months (if there was more than one period of attendance, please add these together. If none, record as 0 years, 0 months)

Student's signature Date

SECTION 2: PRINCIPAL'S CERTIFICATION

To be completed by the principal or delegate of the home school for this student.

Before completing, please refer to the **Advice for the Certifying Principal** section in the VCE Modern Languages Information for Schools.

I certify that this student is a:

Second Language Learner with less than seven years of education in a school where the language studied was the main language of instruction.

OR

First Language Learner with seven or more years of education in a school where the language studied is the main language of instruction.

Principal's name

Principal's signature Date

Home School

VCAA school number

Assessing School

VCAA school number

Why do students need to complete this form?

VCE Language students are required to complete this declaration before enrolling in Units 3 and 4 of the studies listed below.

Your school will record your declared status as a First Language Learner or a Second Language Learner based on your declaration.

First and Second Language learners will follow the same curriculum and sit the same examinations.

For each applicable study, study scores will be calculated based on Second Language Learners. The outcomes from these calculations will then be applied to all students. This process maintains the rank order of all students within the study but ensures that the study scores of Second Language Learners are not impacted by First Language Learners.

For more information, go to www.vcaa.vic.edu.au/administration/schooladministration/Pages/EnrolmentinVCEModernLanguages.aspx

VCE Modern Language Studies to which this form applies:

Arabic, Armenian, Bosnian, Chin Hakha, Croatian, Dutch, Filipino, French, German, Greek, Hebrew, Hindi, Hungarian, Italian, Karen, Khmer, Macedonian, Maltese, Persian, Polish, Portuguese, Punjabi, Romanian, Russian, Serbian, Sinhala, Spanish, Swedish, Tamil, Turkish and Yiddish.

This form does not apply to the following VCE Language studies:

1. **VCE Second Language Studies** – Chinese Second Language, Chinese Second Language Advanced, Indonesian Second Language, Japanese Second Language, Korean Second Language and Vietnamese Second Language. For these studies, please complete the **Application for enrolment in Second Language/Second Language Advanced Units 3 and 4** form.
2. **VCE Chinese Language, Culture and Society**. For this study, please complete the **Application for enrolment in Chinese Language, Culture and Society Units 3 and 4** form.
3. **VCE First Language Studies** – Chinese First Language, Indonesian First Language, Japanese First Language, Korean First Language and Vietnamese First Language. **No form is required for these studies.**
4. **VCE Classical Language Studies** – Classical Greek, Classical Hebrew and Latin. **No form is required for these studies.**
5. **Other Language Studies** – Auslan and VCE Indigenous Languages of Victoria: Revival and Reclamation. **No form is required for these studies.**

COLLECTION NOTICE

The VCAA is a statutory authority continued under the *Education and Training Reform Act 2006* (Vic). The VCAA collects the information requested in this form, which includes personal information within the meaning of the *Privacy and Data Protection Act 2014* (Vic), for the purpose of facilitating an application for a student to enrol in VCE Modern Language studies. The personal information collected in this form will be disclosed to and used by relevant VCAA employees and/or contractors for and in connection with the abovementioned purpose. The personal information collected will not otherwise be used or disclosed by the VCAA, except with the consent of the individual, or if the VCAA is required or otherwise permitted by law to do so. When an individual's personal information is provided to the VCAA by a third party, the VCAA requests that the individual is made aware their personal information will be or has been provided to the VCAA, the purpose for which it will be or was provided and to whom it will be or is likely to be disclosed. If the requested personal information is not provided, the application will not be processed. An individual may request access to personal information the VCAA holds about them, if any, and request its correction if inaccurate. To do so, please contact the VCAA Student Records and Results Unit on (03) 9032 1742. The VCAA Privacy Policy can be found at www.vcaa.vic.edu.au/Footer/Pages/Privacy.aspx.